

Finance and Keno Committee Meeting

March 31, 2022

The Finance and Keno Committee of the City of Fairbury met March 31, 2022 at 5:45 p.m. in the City Offices located at 612 D Street, Fairbury, Nebraska.

Committee members Tim Polson, Doug Brown, and Brian Schmidt were present. Also in attendance was City Administrator Robert Messbarger.

Polson called the meeting to order and stated a current copy of the Open Meetings Act was posted near the entry of the meeting room. Brian Schmidt moved to convene. Motion seconded by Brown. Polson, Brown, and Schmidt voting “yes”. Motion carried.

Business item “Approval of the minutes of the January 18, 2022, Finance & Keno Meeting” was introduced. With no further discussion, Schmidt moved to approve the minutes. Motion seconded by Brown. Polson, Brown, and Schmidt voting “yes”.

Business item “Consider FY 2022-2023 Budget” was introduced. Administrator Messbarger reviewed the preliminary FY 2022-2023 Proprietary Budget with the Finance and Keno Committee. Messbarger explained that the revenues were projected to remain largely flat in both the Electric and Water Department. Revenue from the Sewer Department is projected to increase to a total of \$860,000 due to a sewer rate increase in July of 2021.

Messbarger explained that expenditures for all utilities were largely proposed to remain flat compared to the 2021-2022 fiscal year with a few exceptions:

- Electric
 - Allocate \$50,000 for engineering services related to modification of the south substation as identified in the Electrical Planning Study.
 - Allocate \$35,000 for two capacitor and regulator banks as identified in the Electrical Planning Study.
 - Increase fuel allotment from \$16,000 to \$20,000
 - Increase vehicle repair allotment from \$28,000 to \$40,000
 - Increase transfer to General Fund from \$250,000 to \$300,000
 - Allocate \$5,000 for HVAC improvements to the Light and Water shop.
- Water
 - Carry over and increase utility truck allotment from \$25,000 to \$30,000.
 - Allocate \$5,000 for HVAC improvements to the Light and Water shop.
- Sewer
 - Carry over and increase allotment for the grit building repairs/replacement from \$80,000 to \$180,000.

In addition, Messbarger proposed beginning a new capital/equipment reserve fund. This fund would allow the City to begin setting money aside for anticipated large capital improvements such as vehicle replacements. Messbarger proposed each utility would transfer \$5,000 per month to the fund for a total of \$180,000 per year.

Schmidt moved to recommend the City Council approve the FY 2022-2023 budget. Motion seconded by Brown. Brown, Polson, and Schmidt voting “yes.” Motion carried.

With no further business, Schmidt moved to adjourn. Motion seconded by Brown. Polson, Brown, and Schmidt voting “yes.” Motion carried. The meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Robert Messbarger, City Administrator