

The Personnel Committee of the City of Fairbury met Wednesday, July 5, 2023, at 6:30 p.m. in the City Offices located at 612 D Street, Fairbury, Nebraska.

Brown called the meeting to order at 6:30 p.m. and stated a current copy of the Open Meetings Act was posted near the entry of the meeting room. Roll call found the following committee members present: Doug Brown, Brian Schmidt, John Ebke, and Tim Polson. Absent- None. Also present- Mayor Spencer Brown and City Clerk Erin Reimer.

B. Schmidt motioned to convene. Motion seconded by Polson. Brown, Polson, B. Schmidt, and Ebke voted “yes.” Motion carried.

Motion by Ebke to approve the minutes of the June 20, 2023, meeting. Motion seconded by Polson. Brown, B. Schmidt, Ebke, and Polson voted “yes.” Motion carried.

The Personnel Committee considered business item, “Open Positions.”

- Interviews were held for the Public Works Superintendent position. Candidates included Anthony Biehl, Sean Knothe, and Derrick DeBoer. After interviews and discussion, it was motioned by B. Schmidt to offer the position to Anthony Biehl at \$36.61/hr. Motion was seconded by Ebke. Brown, Ebke, Polson, and B. Schmidt all voting “yes”, motion carried.

The next considered business item, “Organizational Structure.”

- Ebke discussed that the Public Safety Committee had met month ago and discussed the potential need of another code enforcement officer. At that meeting, it was determined to bring the discussion to the personnel committee for review. Discussion by the personnel committee was had regarding the current load the code enforcement officer is currently under with now being able to issue citations, rental inspection program, asbestos inspections, nuisance properties, and other code violations. Discussion was also had regarding staggered schedule to reach those outside of office hours, salaries, and a potential contracting situation. With no further questions, Ebke motioned to have the city clerk create a job description for a part-time code enforcement officer and publish the job posting. Motion was seconded by B. Schmidt. Brown, Ebke, B. Schmidt, and Polson voted “yes.” Motion carried.

Motion to adjourn made by B. Schmidt. Motion seconded by Ebke. Brown, Ebke, B. Schmidt, and Polson voted “yes.” Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully Submitted on behalf of Personnel Chair Doug Brown,  
Erin Reimer, City Clerk