

APPLICANT NAME: _____ TITLE: _____

ADDRESS: _____
 Street City State Zip

OWN BUILDING/STOREFRONT: Y____ **N____ **If No, explain: _____

TELEPHONE: (____) ____ - ____ FAX: (____) ____ - ____

E-MAIL: _____

CONTACT PERSON (If different than applicant): _____

TELEPHONE: (____) _____ - _____

E-MAIL:

- NAME: _____ TITLE: _____ OWNERSHIP: _____ %

NAME: _____ TITLE: _____ OWNERSHIP: _____ %

NAME: TITLE: OWNERSHIP: %

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-

YEARS IN BUSINESS: _____

- **PROJECT NARRATIVE:** (Please provide details for the façade/storefront improvements. Identify original/historical architecture. Add extra sheets as necessary.)

- **REQUIRED ATTACHMENTS:**

- ___ A. Current photographs of the property
- ___ B. Sketch/details of proposed façade/storefront improvements
- ___ C. Cost estimates (2) for work to be completed

- **CHALLENGE GRANT ASSISTANCE REQUESTED:**

<u>Activity</u>	<u>Activity cost:</u>	<u>Challenge Grant**:</u>	<u>Private Funds:</u>
Façade	\$ _____	\$ _____	\$ _____
Structural	\$ _____	\$ _____	\$ _____
Code	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____

**** Challenge Grants are limited to no more than \$3,000 for façade improvements, \$20,000 for structural improvements and \$10,000 for code compliance and no more than 50% of the total activity costs.**

Please check activities to be included:

- ___ Brick and Stone Masonry: Structural repairs, cleaning, repointing and painting
 - ___ Architectural Metals: Repair, cleaning, refinishing, painting, duplication and restoration of exterior
 - ___ Components: such as cast iron, pressed tin, etc.
 - ___ Doors and upper story Windows: Maintenance, repairs, replacement and restoration
 - ___ Exterior doors and installation of storm windows in conjunction with other significant façade improvements
 - ___ Exterior woodwork: Maintenance, repair, rehabilitation and restoration of sills, window and door frames, bulkheads, storefront and roof cornices, window hoods, decorative moldings
 - ___ Storefronts: Removal of inappropriate coverings and additions, maintenance, repair, rehabilitation and restoration of display and transom windows and lighting
 - ___ Signage: Maintenance, repair, removal and replacement in connection with real property improvements
 - ___ Painting: Surface preparation and cleaning
 - ___ Awnings: Installation, repair and maintenance of fabric awnings in connection with improvements
 - ___ Design assistance: Architectural, historical preservation and graphic design services. (Maximum cost for design assistance is \$3,000.00)
 - ___ Lighting: External lighting fixtures, both for signage and for building illumination.
 - ___ Other: Please explain.
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• **ACKNOWLEDGEMENT:**

The Applicant hereby certifies that all information in this application, and all information furnished in support of this application is given for the purpose of obtaining assistance under the **Business Design Challenge Grant Program** and is true and complete to the best of the Applicant's knowledge and belief. Verification may be obtained from any source named herein, provided that any and all information related to the financial status of the business shall be held confidential and not subject to review by the public.

Signature of the Applicant: _____

Date signed: _____

REFERRED TO HISTORICAL PRESERVATION COMMISSION (HPC):

Date

RECOMMENDATIONS – HPC:

___ APPROVAL Letter of Recommendation: _____

___ DISAPPROVAL (Reasons):

CITY ACTION: _____

Date

___ APPROVAL Resolution: _____

___ DISAPPROVAL (REASONS):

(Last revised: 8/16/2024)